



## ARTS & CRAFTS VENDOR APPLICATION

THURSDAY, 26 APRIL 2018— WEDNESDAY, 29 AUG. 2018 (19 WEEKS)

SET UP: 6PM | SELLING TIME: 7-10PM | BREAKDOWN: 10PM—11PM

Contact Name: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Social Media: Facebook: \_\_\_\_\_ Twitter: \_\_\_\_\_

Instagram: \_\_\_\_\_ Other: \_\_\_\_\_

Phone: Main: \_\_\_\_\_ Cell: \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

*Active Credit Card number required for participation in Harbour Nights*

License Plate #: \_\_\_\_\_

Product/Service Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Requested Rate:** *(Includes one 6 foot table, one chair and Harbour Nights Vendor Permit)*

Seasonal Rate \$50/night:	<input type="checkbox"/> \$950		
Monthly Rate \$61/night: <small>Select the month(s) you'd like to participate</small>	<input type="checkbox"/> April/May \$366 <small>Includes opening night - Thursday, 26 April 2018, and every Wednesday thereafter.</small>		<input type="checkbox"/> June \$244
	<input type="checkbox"/> July \$244	<input type="checkbox"/> August \$305	
	Electricity requested:	<input type="checkbox"/> 110V	<input type="checkbox"/> 220V

*Electricity is limited and therefore based on a first-come, first-served basis. The Chamber does not guarantee electricity.*

**Please note: there will be no refunds for inclement weather or vendor cancellations.**



## ARTS & CRAFTS VENDOR AGREEMENT

I have read the 2018 Guidelines for Vendor Participation and agree with the terms. I understand that there is to be **NO** parking in the No. 1 and No. 5 Parking Lots, and all vehicles should be off the street by 6:00pm. The Bermuda Chamber of Commerce reserves the right to refuse participation if the rules are not met.

Payment must be made at least 6 days prior to the first day of participation direct to the offices of the Chamber. All late payments will be subject to a penalty fee of \$50 per payment. Failure to make payment before the first Monday of each month may result in termination of contract.

### Application Check List:

<input type="checkbox"/> Read and signed Vendor Guidelines	<input type="checkbox"/> Read and signed Fire Safety Guidelines— <i>if applicable</i>
<input type="checkbox"/> Paid Chamber Membership	<input type="checkbox"/> Signed Insurance Waiver
<input type="checkbox"/> Previously participated in Harbour Nights— <i>if not, leave blank</i>	<input type="checkbox"/> Proof of Insurance— <i>if applicable</i>
<input type="checkbox"/> Completed Vendor Application	<input type="checkbox"/> Copy of Vendor License (BEDC)— <i>if applicable</i>
<input type="checkbox"/> Photos of Products	

*I hereby confirm that all fees and unsettled debts related to my participation in Harbour Nights 2018 will be charged to the credit card listed on this application.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### INQUIRIES

Questions regarding this Vendor Agreement should be directed to:

**Korrin Lightbourne**

*Marketing and Community Outreach Coordinator*

Phone: (441) 295-4201 Ext 3 | Email: klightbourne@bcc.bm

### **(For Office Use Only)**

Date Sample Items Received: \_\_\_\_\_ Date Application Received: \_\_\_\_\_

Received by: \_\_\_\_\_

Vendor Application       Accepted       Refused

Vendor #: \_\_\_\_\_